

# Sharonville Parks & Recreation Department

## Facility Guide



10990 Thornview Drive  
Sharonville, Ohio 45241  
(513) 563-2895  
Fax (513) 563-4573  
[www.sharonville.org/rec](http://www.sharonville.org/rec)  
Revised 3/2025

## **FACILITY INFORMATION**

### **Community Center Address & Contact**

Sharonville Community Center  
10990 Thornview Drive  
Sharonville, OH 45241  
Phone: 563-2895  
Fax: 563-4573  
Website: [www.sharonville.org/rec](http://www.sharonville.org/rec)  
Facebook: Sharonville Parks & Recreation Department

### **Community & Fitness Center Hours**

Monday - Thursday 6:00am - 9:00pm  
Friday 6:00am - 7:00pm  
Saturday 8:00am - 5:00pm  
Sunday 11:00am - 4:00pm

*\*Hours are subject to change.*

### **Membership and Activity Registration Hours**

Monday - Thursday 7:00am - 8:30pm  
Friday 7:00am - 6:30pm  
Saturday 8:00am - 4:30pm  
Sunday 12:00pm - 3:30pm

### **Stay and Play Zone Hours & Fees**

Monday, Wednesday, Friday 10:00am – 12:00pm  
Monday - Thursday 5:15pm – 7:30pm

*\*Hours are subject to change.*

Fees: \$3:00 per hour for each child (Due at time of drop off)  
FREE for children ages 1-6 who have a current Combo Pass  
(Maximum 2 hours per day/ per child)

### **Stay and Play Zone Rules & Policies:**

- The Stay and Play Zone is for members and their guests who are engaging in an activity inside the Community/Aquatic Center. Non-Members must be participating in a class or program to utilize these services. You must always remain inside these areas.
- There is a registration form required for each child. Parent/Guardian can complete the form online or at the desk prior to child's first visit.
- Children showing signs of illness, including but not limited to; fever, diarrhea, vomiting and/or have missed school that day due to illness are not permitted in the Stay & Play Zone. Staff have the authority to refuse service to children who show signs of illness.
- Due to allergies, food and gum are not permitted in the room. Families are permitted to bring in one cup per child that can be closed (water bottle, sippy cup, etc.) to avoid spills. Drinks must be water or a clear liquid, no milk or colored juice are permitted.
- Nothing is more important than your child's safety. The same parent or guardian must sign their child(ren) in and out of the Stay and Play Zone.
- Our goal is to provide a positive experience for everyone. Therefore, we will notify you if: (1) your child becomes ill or hurt (2) needs diaper change or assistance with toileting. (3) cannot be comforted from crying within a reasonable amount of time (4) demonstrates a behavior that is unsafe to themselves, another child or staff member.
- For more specific information on the Stay & Play Zone rules and policies please visit our website at [Sharonville.org/rec](http://Sharonville.org/rec) or inquire at the facility.

## MEMBERSHIP INFORMATION

The Sharonville Community Center is a membership-based facility centrally located at 10990 Thornview Drive in historic Sharonville. The facilities are open to residents of Sharonville, employees of Sharonville businesses, and all non-residents as well.

<b>Membership Fees</b>					
<b>Tier 1 (Single)</b>					
	<i>Resident</i>	<i>Resident 62+</i>	<i>Non-Res</i>	<i>Non-Res 62+</i>	<i>Business</i>
<i>Activity</i>	\$30	\$15	\$50	\$30	\$40
<i>Pool</i>	\$60	\$30	\$120	\$60	\$90
<i>Fitness</i>	\$90	\$45	\$180	\$90	\$135
<i>Combo</i>	\$115	\$50	\$230	\$115	\$180
<b>Tier 2 (2 Person Household)</b>					
<i>Activity</i>	n/a	n/a	n/a	n/a	n/a
<i>Pool</i>	\$115	\$55	\$230	\$115	\$175
<i>Fitness</i>	\$175	\$75	\$350	\$175	\$265
<i>Combo</i>	\$225*	\$75*	\$450	\$225	\$340
<b>Tier 3 (Up to 5 Person Household)</b>					
<i>Activity</i>	n/a	n/a	n/a	n/a	n/a
<i>Pool</i>	\$145*	n/a	\$290*	n/a	\$260*
<i>Fitness</i>	\$205*	n/a	\$410*	n/a	\$325*
<i>Combo</i>	\$255*	n/a	\$510*	n/a	\$385*
<i>*Over 5 People In The Same Household Are Charged An Additional \$10 Per Person</i>					

### Membership Privileges

- Activity Pass includes the Indoor Track, Tennis Courts, Gymnasiums, and drop-in activities unless a fee is required.
- Pool Pass includes the Outdoor Pools, Indoor Track, Tennis Courts, Gymnasiums, and drop-in activities unless a fee is required.
- Fitness Pass includes the Fitness Center, Indoor Track, Tennis Courts, Gymnasiums, and drop-in activities unless a fee is required.
- \*Combo Pass includes Outdoor Pools, Fitness Center, Indoor Track, Tennis Courts, Gymnasiums, and drop-in activities unless a fee is required.
  - \*FREE Nursery service is included on all children's Combo Passes ages 1-6. Nursery rules apply.

## **MEMBERSHIP INFORMATION (continued)**

### **Resident**

- Sharonville residency.
- Proof of residency (2 forms) must be shown to obtain membership (example: current utility bill, lease agreement or personal check, along with a driver's license).
- Driver's License, State ID, or Passport
- Completed membership application. A parent or legal guardian must sign for a minor's application. Only adults can sign application.
- Residents 62 or older, are qualified for a senior membership discount.
- Memberships are valid for one year from the date of purchase.

### **Business**

- Employee must work within Sharonville and pay Sharonville taxes.
- Employment verification with a current pay stub or a company letter, verifying employment on letterhead.
- Driver's License or State ID
- Completed membership application. (A parent or legal guardian must sign a minor's application. Only adults can sign an application.
- Memberships are valid for one year from the date of purchase.

### **Additional Memberships**

- Senior Fitness Advantage Memberships – These memberships give full access to a variety of exercise classes, fitness equipment, social activities, and outdoor swimming pool at no cost or a reduced rate.
  - Silver Sneakers & Renew Active by United Healthcare
- Prime Memberships are an employer-based benefit that entitles employees to a full facility membership at no cost.
- Sharonville Residents on active-duty military can receive a FREE single or household membership. Current military orders are required.

### **Americans With Disabilities Act**

This landmark Civil Rights Legislation went into effect January 26, 1992. It is a significant step forward in the effort to make our society's services and opportunities fully available to all Americans by combating the barriers that confront those of us with special challenges and needs. The City of Sharonville welcomes all individuals and families from our community to participate and enjoy programs and facilities regardless of race, color, religion, sex, national origin or disability. If you are a person with a special need and would like more information and/or support for accessibility of programs and facilities, please contact us at 513-563-2895.

### **Community Center Access Policy**

Every person entering the Community Center must stop at the Customer Service Desk to state his/her purpose for coming to the facility. If you are a member, please make sure to scan your membership card each time you enter the Community Center and Pool. In order to be as safe as possible and pursuant to City of Sharonville Ordinance Number 2014-13, ALL resident and non-resident guests, ages 18 years and older, purchasing a guest pass will be required to provide a valid driver's license or State ID Card. This card will be scanned against the National Sex Offenders Registry.

New members and renewal members joining the Community Center will be scanned before membership cards are given to the members. Should your driver's license or State ID Card match a National or State Sexual Offender Registry record or if you do not provide a valid driver's license or State ID card, you will not be permitted to enter the facility. There is an appeal process.

## **MEMBERSHIP INFORMATION (continued)**

### **Supervision & Guest Policy \* Guest Fee is \$5 per Person**

- Our goal in this policy is to accommodate our members as best as we can, without creating a potentially unsafe or unfair usage of the facility.
- Members aged 10 & over may enter the Community Center by themselves. Members under the age of 10 must be accompanied by an adult member, age 18+.
- The fee for a member to bring a guest is \$5.00 per person. Guests ages 2 & under are not subject to a fee.
- Guests are permitted in all areas of the facility. Fitness center is for guests 18+ only.
- Members ages 10 to 17 are permitted to bring no more than 2 guests per day.
- Adult members over the age of 18 are permitted to bring up to 5 guests per day. If the guests are from the same family as the member, they are permitted to bring more than 5.
- Example: An adult member over the age of 18 is bringing their adult daughter, son in law, and five grandchildren from out of town to visit the pool. Since all guests are from the same family as the member, this would be permitted.
- All guests over the age of 18 are required to provide a valid Driver's License or State ID to be scanned against the National Sex Offenders Registry.
- Members are responsible for the behavior of their guests while they are in our facility. The Recreation Department reserves the right to ban future entry.
- All guests are required to complete the guest sign in sheet when entering the Community Center. A guest is required to leave the facility with the member once they have completed their activity.
- Discounted guest pass bundles can be purchased at the Community Center front desk only. Purchase 5 guest passes in advance for only \$20.00 and 10 in advance for only \$35.00.

### **Fitness Center Policies**

- You must be at least 13 years of age to use the Fitness Center. Guests must be 18+.
- A Liability Waiver/Informed Consent form must be signed by all participants prior to using the Fitness Center. This includes guests.
- An orientation appointment with the Fitness Staff is required for participants ages 13-17 prior to using the Fitness Center. Please fill out the required paperwork prior to scheduling your orientation.

## **RENTAL INFORMATION**

We have rental spaces available for residents and nonresidents. For details, contact Michael Blomer at 513-563-2895. All renters are expected to always respect the facilities and adhere to the scheduled hours and facility usage guidelines.

### **Shelter Rentals (available May 1 to September 30)**

- Outdoor Shelters include Gower Park North, Gower Park South, and Gorman Shelter
  - Rates: Residents \$30 | Business \$60 | Non-Residents \$90

### **Community Center Rentals (limited availability year-round)**

- Meeting Room \*Residents Only (seats 40)
  - Rates: Residents \$80

\*All Community Center facility rates are for a 4-hour rental and are subject to additional fees, terms, and agreements. Availability is limited, call for details.

### **Athletic Rentals**

Athletic Facility Rentals including courts and fields are available for outside organizations. Contact Aaron Tiplady at 513-563-2895 or [atiplady@cityofsharonville.com](mailto:atiplady@cityofsharonville.com) for details.

## **PARTICIPANT INFORMATION**

### **Participation Notice**

The City of Sharonville and the Sharonville Parks and Recreation Department, their employees, their volunteers, city officials and agents shall not be liable for any injury or loss that may be sustained by participation in any program or event or use of the facilities, and therefore are held harmless from any claim whatsoever.

### **Programs and Special Events**

You do not need to be a member to participate in most programs and special events. Please visit our website at [www.sharonville.org/rec](http://www.sharonville.org/rec) for a complete list of programs and events.

### **Program Information**

Program information may be obtained at the front desk or in the Hometown Guide. This information includes the class instructor's name, times, session dates, location of class, fees, class size limitations, and full class descriptions. Nonresident rates are usually above the cost of resident rates. In classes of high demand, a resident preference system may occur.

### **Class Requirements**

As with any instructor-based class, there are minimum and maximum participants for classes to proceed. Classes will be filled on a first-come basis. Classes that have not met the minimum number of participants may be cancelled. For a complete list of class participation limits, please see the information desk located in the main lobby area.

### **Refunds**

Membership and class refunds will only be given in cases of medical circumstances, if the member moves, if the class is cancelled, or at the discretion of the Recreation Director. Refunds are obtained by filling out proper paperwork at the Customer Service Desk. Checks will be sent to your residence within four weeks.

### **Photo Policy**

On occasion, the Sharonville Recreation Department may take photos of participants enrolled in programs or attending a Sharonville special event. Please be aware that these photos are for recreation purposes only and may be used in future catalogs, brochures, pamphlets, Sharonville internet sites or flyers. Organizations, including media relations, must have permission from the Recreation Director prior to taking any photographs.

### **SYO "Sharonville Youth Organization" for Youth Sports**

SYO is an independent organization that exists solely to allow children the opportunity to compete and enjoy organized sports. The City of Sharonville provides the upkeep of the sports facilities, some capital equipment, and a liaison for SYO. Our sponsors provide us with much-needed and much-appreciated capital. The rest of the work is left to our volunteers.

The backbone of SYO is the network of coaches and heads of individual sports. The coaches are responsible for the organization of their individual teams and promoting an atmosphere where all kids learn to compete and have fun at the same time. Each head of sport is responsible for scheduling games, officials, and practices for his/her sport. They also maintain inventory of uniforms and equipment, find coaches for teams, attend league meetings, oversee draft or selection of players for each team, and answer numerous questions. The coaches and the heads of sports donate a great deal of their time. These people who care and volunteer their time to put forth an outstanding program for our children are greatly appreciated.

Be a part of SYO. Meetings are held the first Monday of every month at 7:30 p.m. in the Sharonville Community Center. New volunteers are urged to become involved. New ideas and opinions will allow SYO to remain a dynamic organization, dedicated to quality youth sports. If you would like to volunteer, **please visit us at [syosports.org](http://syosports.org).**

## **RULES & REGULATIONS**

### **Residents, Facility Members and Visitors/Guests**

*Our goal is to maintain your facility in a safe, clean and orderly manner.*

*Please help us in this endeavor by adhering to the following rules and regulations. All actions and attire are expected to be appropriate for a family friendly environment.*

#### **General Rules**

- The City of Sharonville and Sharonville Parks and Recreation Department, their employees, their volunteers, city officials and agents shall not be liable for any injury or loss that may be sustained by participation in any program, event, or use of the facilities, and therefore are held harmless from any claim whatsoever.
- Sharonville Parks and Recreation Department is not responsible for lost or stolen items.
- Membership cards shall be presented for scanning at the time of entry and re-entry into the building. You must present a membership card or other form of identification upon request.
- This is a membership-based facility. If you are not here as a member or guest, you are only permitted in the common areas which includes the upstairs lobby and restrooms.
- Members or guests under 10 years old must be accompanied by a responsible person at least 18 years of age. If deemed by Recreation management that the chaperone is not proven to be responsible, we reserve the right to ban future entrance into the facility as a chaperone. Part of the criteria that is used in determining whether a chaperone is responsible is as follows:
  - Chaperone must remain in sight of all members or guests under 10. Guests only over the age of 10 must remain in the same facility but are permitted to be in separate areas.
  - The chaperone does not condone or participate in unsafe practices.
  - The chaperone stays vigilant and does not divide his/her attention.
- Smoking, vaping, and/or use of any type of smokeless tobacco is prohibited within the facility. Alcoholic beverages are not permitted on Recreation property.
- Pursuant to the Ohio Revised Code, no person shall knowingly possess, have under the person's control, convey or attempt to convey a deadly weapon or dangerous ordinance into the Community Center or exterior buildings.
- Please help keep the facility clean. Use trash and recycle receptacles.
- Please respect the recreation staff as well as the facility and all amenities inside of it.
- Consumption of food and drink is limited to lobby areas and/or specific program areas.
- Personal music players must be played at a controlled volume and be family friendly with no vulgar language. Headphones are encouraged.
- Patrons must wear appropriate clothing (no vulgar graphics, no exposed undergarments) and shoes at all times. Wet swimsuits are not permitted inside the facility.
- Running, horseplay, disrespect, fighting, and profanity will not be tolerated.
- For the safety of others using the facility, please no bouncing or throwing of balls in the lobbies or hallways.
- Usage of skateboards, hoverboards, scooters, or skates are not permitted inside the facility.
- Any advertising signs must be approved by the Recreation Director before being posted.
- Adult leaders of youth groups using these facilities are held responsible for the conduct of their groups and must adhere to facility rules.
- No person shall sell or offer for sale any article or service in the facility unless such sale or offer is pursuant to a contract with the department. Examples include an individual offering private sport lessons whereby they charge the participant independently.
- Only emergency phone calls will be accepted and/or made from the Customer Service Desks. Any exceptions are at the discretion of the building manager.

## **RULES & REGULATIONS (continued)**

### **Gymnasium Rules**

- Appropriate non-marking athletic shoes are required. Exceptions may apply during programs at the discretion of the instructor.
- Misconduct, fighting, threatening others, use of profanity and/or spitting is not permitted.
- No dunking or hanging from the rims or nets.
- No food or drinks are permitted.
- Unsecured items are the responsibility of the owner.

### **Indoor Track Rules**

- Running Track Measurements:
  - Outside Gray 12 Laps = 1 Mile
  - Outside Blue 12<sup>1/2</sup> Laps = 1 Mile
  - Inside Gray 13<sup>1/5</sup> Laps = 1 Mile
  - Inside Blue 13<sup>4/5</sup> Laps = 1 Mile
- An adult must accompany children 12 years of age and under.
- Walk/jog/run in the designated lanes and direction only.
- Cautiously pass slower track users in the middle or outside lane.
- Baby joggers and strollers are not permitted.
- Appropriate running or walking shoes are required.
- The track area is not an observation area for other facility activities or areas. Please keep moving while on the track.

### **Fitness Center Rules**

- You must be at least 13 years old to use the Fitness Center and have a Fitness or Combo Membership.
- Members 18 and older may sign off on a Liability Waiver/Informed Consent.
- Members 13 – 17 years old are REQUIRED to schedule an orientation appointment prior to using the Fitness Center.
- Prior to scheduling your orientation, a Health History Form must be filled out and returned to the Fitness Staff. For health and safety reasons, if you do not meet the medical guidelines for exercise participation, a health professional's approval will be required before using the Fitness Center.
- Children ages 12 and under are not permitted in the Fitness Center. This includes children in strollers, baby carriers and children sitting inside the Fitness Center while the parent/guardian is exercising.
- Guests ages 18+ are permitted in the Fitness Center with an 18+ member and a signed Liability Waiver.
- Children ages 12 and under are not permitted in the Fitness Center.
- Shirts that cover the midriff area are required for men & women. Bathing suits are not permitted.
- Rubber soled shoes that cover the entire foot must be worn at all times. For health and safety reasons, sandals, Crocs, slides, and flip-flops do not comply.
- Food and/or open container drinks need to be consumed in the lobby.
- Personal conversations on cell phones are not permitted in the Fitness Center. Please take your personal phone call out to the lobby or the hallway.
- Please use your headphones if you are listening to a program on your electronic device while working out.
- Please be considerate to members - wipe down equipment and mats after each use. Disinfectant wipes are available in the Fitness Center. Re-rack the weight plates and dumbbells after your use.
- Collars must be used on the Hammer Athletic Rack 45# bar and on the Hammer Preacher Curl 25# bar to secure the weight plates. Collars are provided at each machine. Retaining pins (provided) must be used to secure the weight plates on the Hammer Strength Plate Loaded Leg Press.

## **RULES & REGULATIONS (continued)**

- Cardiovascular equipment is limited to 30 minutes when others are waiting.
- Circuit Training has priority. Please allow others to “work-in” (share) the circuit or plate loading equipment between sets.
- All equipment must be used in the manner for which it is designed. Do not attempt to modify the equipment.
- Please report any equipment problems to the fitness staff.
- If you are not sure how to use a cardio or strength machine, please ask the fitness staff for assistance.
- It is recommended that you consult with your physician prior to starting an exercise program.

### **Suspension and Termination**

The purpose of this policy is to establish consistent, clear expectations and consequences for our patrons that will help ensure employee and patron safety as well as their enjoyment of Recreation facilities and programs. Any membership may be suspended and/or terminated by the Recreation Director for the following reasons:

- Violation of stated rules & regulations
- Any action or conduct of the member deemed by Recreation staff to be detrimental to the health, safety, and/or comfort of the other members or the orderly operation of the facility.

Violations will result in:

- 1<sup>st</sup> Offense      Verbal warning and/or removal from the facility for rest of the day
- 2<sup>nd</sup> Offense      1-to-7-day suspension and/or potential termination of guest privileges
- 3<sup>rd</sup> Offense      7-to-30-day suspension and/or potential termination of guest privileges
- 4<sup>th</sup> Offense      Termination of Membership

*Any of the above steps may be waived or changed given the severity of the offense up to and including termination of membership.*

Additionally, non-members/guests are subject to suspension and/or termination from visiting Recreation facilities public spaces, public events, and as a guest of an active member.

- Suspension from one of the Recreation Facilities means suspension from all City Recreation properties, including all parks, all pools, all driveways, grass areas, and parking lots of the same property. This also includes suspension from games, public events, or festivals occurring on those properties while serving suspension.
- Individuals that have been suspended from the facility will receive communication from Recreation staff including the determined length of suspension, and a detailed map of all areas they are not permitted to enter.
- In the event the Police Department becomes involved in any investigation, then all parties will be suspended indefinitely, until an official resolution is reached.
- A separate resolution may be imposed by the Recreation Director, in addition to the Police Department’s resolution.
- If suspension or termination occurs, the city will not refund to the member any portion of membership fees, unless otherwise determined by the Recreation Director.
- If you are a member of an SYO team, swim team, or a part of any other organization or special event held on City Recreation property, you will be banned from participating in all forms (practices, games, viewing, etc.) until the suspension is lifted. Coaches will be immediately notified of the suspension.

## **OUTDOOR FACILITIES**

### **Sharonville Parks**

Parks are available for public use from daylight until dusk year-round. All parks are maintained by Sharonville Public Works Parks Division. The following rules apply to all outdoor facilities including parks, playgrounds, fields, sport facilities, and parking lots.

- Put trash in containers or recycling receptacles provided.
- Bicycles, skateboards, hover boards, rollerblades, and vehicles are not permitted.
- Unruly behavior, profane language, and loitering are prohibited.
- Alcoholic drinks are permitted only in picnic shelters with an alcohol permit.
- Pets must be always kept on leashes and owners must clean up after their pets.
- You must present a membership card or ID upon request.

### **Gower Park**

Location: 10997 Thornview Drive

(Across the street from the Sharonville Community Center)

Amenities: Playground, Patio Tables, Creek, Perimeter Walking Trail, 2 Picnic Shelters, Public Restrooms, 3 Lighted Tennis/Pickleball Courts, 1 "Class D" Ball Field, Large event/soccer field

### **Upper Grove**

Location: 10990 Thornview Drive

The Upper Grove is the grassy knoll in-between the Sharonville Community Center and the Sharonville Public Library. Amenities: Basketball Courts, Picnic Tables, Outdoor Stage, Gazebo

### **Gorman Park**

Location: 12153 Centerdale Drive

Amenities: Playground, Splashpad, Walking Trail, Picnic Shelter, Public Restrooms, Dog Park

### **Twin Creek Wildlife Preserve**

Location: End of Best Place Drive off Crescentville Rd.

Amenities: Wildlife Observation & Trail

### **Orchard Park**

Location: Orchard Street

Amenities: Playground

### **Kemper Sports Park**

Location: 4664 East Kemper Road, Between Route 42 and Reed Hartman Highway

Amenities: 4 Ball Fields - 2 Lighted "Class A" & "Class B", 1 "Class C", 1 "Class D", Converts to 3 Soccer Fields, Public Restrooms

### **Trammel Fossil Park**

Location: End of Tramway Drive, off Hauck Drive off Route 42

Amenities: Fossils originating from the Ordovician Period, dating back over 440 million years.

Visitors may keep what they find. Informational signs are on site to educate and aid in the understanding of the time period, and identifying the fossils found at the park. Picnic tables, drinking fountain and a hiking trail leading to a hilltop view of Cincinnati are located on Trammel Fossil Park property. Portable restroom and hand washing station are available April – November 1. For more information, please call the Recreation Department at 513-563-2895.

## **AQUATIC CENTER**

### **Aquatic Center Hours**

Monday -Friday 12:00pm - 8:00pm

Saturday - Sunday 11:00am - 8:00pm

*\*All pool hours are weather permitting.*

### **Pool Closings**

In good weather, the Aquatic Center will be open Monday – Friday 12:00pm to 8:00pm; Saturday and Sunday 11:00am to 8:00pm. The pool management staff reserves the right to close early if the pool attendance has been zero for a fair amount of time. When it rains all day, or when it can be reasonably anticipated that it will rain all day, or when the temperature is 67° or below, pools will be closed. Pools will also be closed for Sharonville Sharks swim meets as well as special events, which will be posted at the entrance of the pool. Copies of the pool calendar will be available.

### **Severe Weather Policy / Weather Refund Policy**

Pools will remain open if it is raining lightly and there is no accompanying thunder or lightning. Pools will be cleared when thunder or lightning occurs and will remain cleared until 30 minutes after the last thunder or if it is raining too hard to see bottom of pool (State Regulation). During a weather closure, patrons must exit the pool area outside gate. During a TORNADO WATCH, pools will remain open if weather permits. During a TORNADO WARNING, pools will close immediately. Shelter will be offered and made available to those wishing it during a sudden storm. PARENTS: Please instruct your children as to what you wish them to do in the event of bad weather. Recreation staff can only offer shelter and make it available; they cannot advise anyone about leaving or staying. **Refund-** Due to city auditor procedures we are not able to give cash refunds. However, within a 2-hour entrance of the aquatic center we will issue a rain check slip.

### **Residents, Facility Members and Visitors/Guests**

*Our goal is to maintain your aquatic center in a safe, clean and orderly manner.*

*Please help us in this endeavor by adhering to the following rules and regulations. All actions and attire are expected to be appropriate for a family friendly environment.*

**Members must be 10 years old to enter the Aquatic Center by themselves.**

### **Pool Supervision & Guest Policy \* Guest Fee is \$5 per Person**

- Our goal in this policy is to accommodate our members as best as we can, without creating a potentially unsafe or unfair usage of the facility.
- Members aged 10 & over may enter the Aquatic Center by themselves. Members under the age of 10 must be accompanied by an adult member, age 18+.
- The fee for a member to bring a guest is \$5.00 per person. Guests ages 2 & under are not subject to a fee.
- Guests are permitted in all areas of the pool.
- Members ages 10 to 17 are permitted to bring no more than 2 guests per day.
- Adult members over the age of 18 are permitted to bring up to 5 guests per day. If the guests are from the same family as the member, they are permitted to bring more than 5.
- Example: An adult member over the age of 18 is bringing their adult daughter, son in law, and five grandchildren from out of town to visit the pool. Since all guests are from the same family as the member, this would be permitted.
- All guests over the age of 18 are required to provide a valid Driver's License or State ID to be scanned against the National Sex Offenders Registry.
- Members are responsible for the behavior of their guests while they are in our facility. The Recreation Department reserves the right to ban future entry.
- All guests are required to complete the guest sign in sheet when entering the Aquatic Center. A guest is required to leave the facility with the member once they have completed their activity.
- Discounted guest pass bundles can be purchased at the Community Center front desk only. Purchase 5 guest passes in advance for only \$20.00 and 10 in advance for only \$35.00.

## **AQUATIC CENTER (continued)**

### **Pool Regulations**

- The City of Sharonville and Sharonville Parks and Recreation Department, their employees, their volunteers, city officials and agents shall not be liable for any injury or loss that may be sustained by participation in any program, event, or use of the facilities, and therefore are held harmless from any claim whatsoever.
- Sharonville Parks and Recreation Department is not responsible for lost or stolen items.
- Membership cards shall be presented for scanning at the time of entry and re-entry into the aquatic center. You must present a membership card or other form of identification upon request.
- This is a membership-based aquatic center. If you are not here as a member or guest, you are not permitted to enter the facility. Day passes are not available to purchase.
- Pursuant to the Ohio Revised Code, no person shall knowingly possess, have under the person's control, convey or attempt to convey a deadly weapon or dangerous ordinance into the Community Center or exterior buildings.
- Please help keep the facility clean. Use trash and recycle receptacles.
- Please respect the aquatic center staff as well as the facility and all amenities inside of it. Lifeguards must always be obeyed. Members should immediately report to the manager any behavior or other situation which they feel presents a hazard.
- Smoking, vaping, and/or use of any type of smokeless tobacco is prohibited within the aquatic center. Alcoholic beverages are not permitted on Aquatic Center property.
- Coolers/Food/Drinks are only permitted in the concession area. No glass containers are permitted inside the pool premises. All coolers will be checked at the front gate.
- Personal music players must be played at a controlled volume and be family friendly with no vulgar language. Headphones are encouraged.
- Patrons must wear appropriate swimming apparel for a family friendly environment. Only floatation devices that are approved by Coast Guard Safety or toys will be permitted in Family Pool area. Toys may not be used in competitive or plunge pools unless approved by the Aquatic Manager. "Swimmies" are not an acceptable form of lifesaving device by Coast Guard standards and are not permitted.
- Children will clear all the pools promptly at quarter of the hour for each adult swim, which lasts 15 minutes. Babies in arms (18 months & younger) will be allowed in the pool during Adult Swim.
- Children that are not potty trained must wear swim diapers per State of Ohio Health Code. Baby changing stations are located inside the locker rooms. Please do not change diapers in the pool area or on lounge chairs.
- Disrespect, fighting, and profanity will not be tolerated. Jumping on others, dunking, splashing, or bothering others with unnecessary rowdiness will not be tolerated. If observed, you may be asked to leave the facility.
- Only sponge-type or foam balls are permitted in the pool area. Use of floats will depend on the number of people in the pool and at the manager's discretion. No squirt guns, tennis balls, or other hard surfaced sports balls or toys are permitted in the pool.
- Running is prohibited in the pool area.
- Only emergency phone calls will be accepted and/or made from the pool entrance gate.

### **Competitive Pool Diving Rules**

- The diving area is for individuals using the diving boards only.
- Diving is prohibited from the sides of the pool.
- Only one person at a time will be permitted on the diving board, and only one bounce per dive is permitted. Hanging on the diving board is prohibited.
- A diver must dive straight off the board. A diver must wait until the diver in front of him or her has reached the ladder before diving.
- "Spot-Dives" or any dives requiring a second contact with the board are prohibited.
- No competitive dives are permitted. No inward or flip dives.
- No one shall swim under the board or wait for another individual on the board.
- Lap lanes are to be used for swimming laps only. No hanging out in lap lanes or on lane lines.

## **AQUATIC CENTER (continued)**

### **Plunge Pool & Slide Rules**

- Must be 48 inches to slide per manufacturer safety requirement. Parents, please have the aquatic manager check your child's height at the pool entrance.
- Only one person on the slide at a time. No swimming or playing in front of slide.
- No standing, going backwards or on the stomach while going down the slide. Any attempts to turn or stop in slides could result in membership suspension.
- Water at the bottom of slide is at least three feet deep and requires swimming ability.
- No goggles, casts, braces, metal or jewelry permitted while riding slides.

### **Family Pool Rules**

The family pool area is intended for a family atmosphere for all ages. However, anyone being rowdy or causing hazard will be removed from this area. The pool is zero depth to 18 inches of water. Parent supervision is required for this area.

### **Accessibility**

The Plunge and Competitive Pools have an in-deck lift system for easy pool entry. Additionally, the Family Pool is designed for zero depth entrance. *Please have a caregiver available to assist if necessary. Staff are not permitted to lift people but will demonstrate how to operate equipment.*

### **Suspension and Termination**

The purpose of this policy is to establish consistent, clear expectations and consequences for our patrons that will help ensure employee and patron safety as well as their enjoyment of Recreation facilities and programs. Any membership may be suspended and/or terminated by the Recreation Director for the following reasons:

- Violation of stated rules & regulations
- Any action or conduct of the member deemed by Recreation staff to be detrimental to the health, safety, and/or comfort of the other members or the orderly operation of the facility.

Violations will result in:

- 1<sup>st</sup> Offense      Verbal warning and/or removal from the facility for rest of the day
- 2<sup>nd</sup> Offense      1-to-7-day suspension and/or potential termination of guest privileges
- 3<sup>rd</sup> Offense      7-to-30-day suspension and/or potential termination of guest privileges
- 4<sup>th</sup> Offense      Termination of Membership

*Any of the above steps may be waived or changed given the severity of the offense up to and including termination of membership.*

Additionally, non-members/guests are subject to suspension and/or termination from visiting Recreation facilities public spaces, public events, and as a guest of an active member.

- Suspension from one of the Recreation Facilities means suspension from all City Recreation properties, including all parks, all pools, all driveways, grass areas, and parking lots of the same property. This also includes suspension from games, public events, or festivals occurring on those properties while serving suspension.
- Individuals that have been suspended from the facility will receive communication from Recreation staff including the determined length of suspension, and a detailed map of all areas they are not permitted to enter.
- In the event the Police Department becomes involved in any investigation, then all parties will be suspended indefinitely, until an official resolution is reached.
- A separate resolution may be imposed by the Recreation Director, in addition to the Police Department's resolution.
- If suspension or termination occurs, the city will not refund to the member any portion of membership fees, unless otherwise determined by the Recreation Director.
- If you are a member of an SYO team, swim team, or a part of any other organization or special event held on City Recreation property, you will be banned from participating in all forms (practices, games, viewing, etc.) until the suspension is lifted. Coaches will be immediately notified of the suspension.

## **SAFETY & SECURITY INFORMATION**

### **Statement of Safety Policy**

The City of Sharonville Parks and Recreation Department offers a safe recreational environment by providing safe equipment and facilities, first aid and medical service, and disaster information. To accomplish this, every reasonable effort will be made for accident prevention and health preservation through safety policies and procedures. These efforts include the high quality of our past safety standards and continuing programs with safety as our prime responsibility and goal.

### **Hold Harmless**

Users agree to indemnify and save the City harmless from any and all loss, claims, expenses, actions, causes of action, damages, obligations, financial or otherwise, arising from the negligent acts, errors or omissions of the user, participants, or user's agents that result in injury to persons or damage of property.

### **Disaster Preparedness**

The Sharonville Community Center has been designated a "Red Cross Disaster Shelter". In case of emergency, all programs, meetings, scheduled events, rentals etc. may be canceled until the emergency is over.

### **No Smoking or Vaping Policy**

Smoking and vaping are not permitted in any recreation building. This includes the Community Center (inside building and outside patios), Lovitt Building, Family Aquatic Center (indoors and outdoors within the fenced in areas). Also, there is no smoking or vaping in the maintenance garages. These rules apply to rental contracts as well.

### **Alcohol Policy**

Alcoholic beverages are not permitted on Recreation property without a permit from the Recreation Director. This includes but is not limited to parks, shelters, Community Center, pools, and parking lots.

### **Lost and Found Policy**

The City of Sharonville Parks and Recreation Department is not responsible for lost or stolen items. Any item that is unclaimed after seven days will be turned over to the Police Department or donated to a charitable organization.

### **Evacuation Plan**

In the event of a fire or bomb threat, the Recreation staff are trained on how to direct members to safely exit the building. If an evacuation occurs, please remain calm and follow instructions.

In the event of a tornado or other dangerous weather, the Recreation staff are trained on how to direct members to safely seek shelter . If this occurs, please remain calm and follow instructions.

Copies of the evacuation and tornado plans can be found on the following pages.

# Fire & Bomb Threat Evacuation Plan

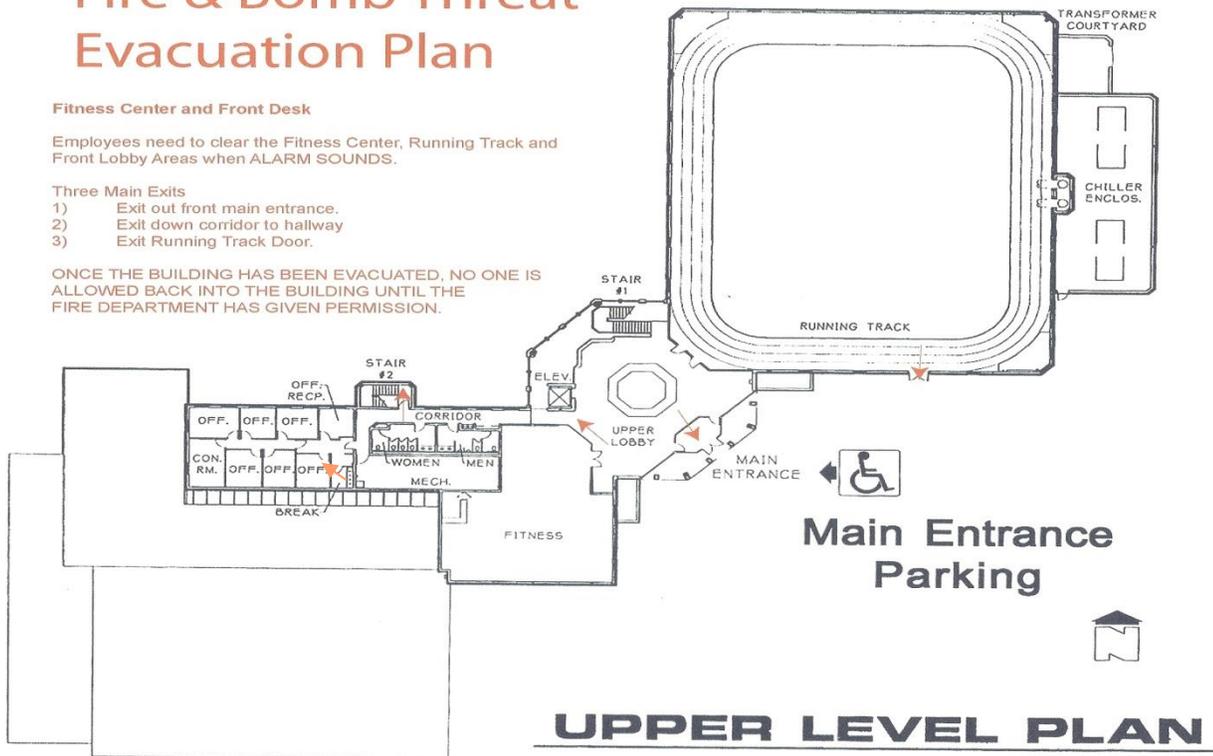
## Fitness Center and Front Desk

Employees need to clear the Fitness Center, Running Track and Front Lobby Areas when ALARM SOUNDS.

### Three Main Exits

- 1) Exit out front main entrance.
- 2) Exit down corridor to hallway
- 3) Exit Running Track Door.

ONCE THE BUILDING HAS BEEN EVACUATED, NO ONE IS ALLOWED BACK INTO THE BUILDING UNTIL THE FIRE DEPARTMENT HAS GIVEN PERMISSION.



## Fitness Center and Front Desk

Employees need to clear the Fitness Center, Running Track and Front Lobby Areas when ALARM SOUNDS.

### Three Main Exits

- 1) Exit out front main entrance.
- 2) Exit down corridor to hallway
- 3) Exit Running Track Door.

ONCE THE BUILDING HAS BEEN EVACUATED, NO ONE IS ALLOWED BACK INTO THE BUILDING UNTIL THE FIRE DEPARTMENT HAS GIVEN PERMISSION.

## Zone 3 & 4

Employees need to clear out Lower Level of the building when ALARM SOUNDS. All Zone employees, use your evacuation plan.

### Five Main Exits

- 1) Exit out Adult Area and Craft Room through the patio doors.
- 2) Exit Multi-Purpose Gym to the parking lot. (Three Exits Available)
- 3) All others, exit to Thornview Drive

