



IN THE LOOP
MAYOR'S NEWSLETTER

www.CityofSharonville.com

MAYOR KEVIN HARDMAN
MAY 2020



CITY CONTINUES KEY FUNCTIONS DURING PANDEMIC

Amid the COVID-19 pandemic, the City of Sharonville continues day-to-day operations. Though some buildings and functions are currently closed to public and/or operations, others have changed procedures in order to follow the State of Ohio's Stay at Home order and follow social distancing guidelines to guard against the spread among residents and employees. Read on to learn how departments have adjusted operations and what services they are continuing to offer. Stay well!

As always, if you need assistance, our City Administration phone number remains the same at 513.563.1144. Our hours for staffing phones are Monday to Friday, 8:30 AM to 5:00 PM.

Though the Community Center remains closed with reopening to be determined, follow their Facebook page Sharonville Parks & Recreation Department. Check in daily for creative at-home activities, games and workouts!

PUBLIC WORKS

The staffs at both the Street Maintenance Division and Parks Maintenance Division were split into two starting times with the effect of fewer employees at the morning scheduling meetings to allow for 6 foot distancing. The split shifts separate employees during lunch breaks and end of shift times. Work duties are issued so that no more than 2 employees work together at a time and no more than 2 employees are to be in a city vehicle at one time.



Vehicles that are utilized each day are sanitized at the end of the shift. All of this aide in a safer work environment for Public Works so that they may continue to offer services including brush pick-up and the truck loan program. Call them at 563-1177 to schedule.



ADJUSTMENTS TO DEPARTMENTAL PROCEDURES

POLICE & FIRE DEPARTMENTS

The City continues to evaluate the ongoing COVID-19 pandemic and to make sure we're being proactive and ready to meet challenges when they arrive. For instance the Police Department has moved from their normal rotation where employees work four days on, then two days off with three shifts per day to an expanded 12 hour day with 2 shifts (day and night). This new rotation will help increase social distancing between Police Department employees, and should help to keep our community and co-workers safer during this this period of social distancing.

The Fire Department now has the daily Captain delivering supplies to each of our three firehouses to minimize contact rather than members of a crew going to the main fire station to collect supplies. In the instance a crew is exposed to COVID-19 and needs to quarantine, Station 88 will become the designated quarantine station so that fire department personnel do not take the exposure to their homes.

TAX DEPARTMENT

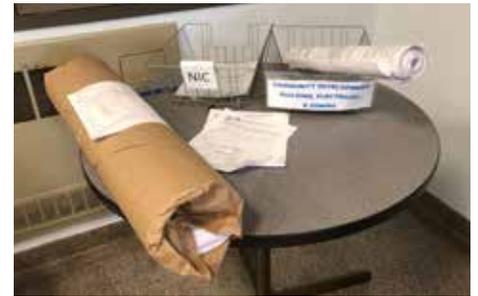
Tax due dates are extended! The due date for filing and paying your 2019 State of Ohio and Sharonville income tax returns has been extended until July 15, 2020.



Though the Sharonville tax office is closed to the public, they can process your City of Sharonville return now. Simply mail or drop off your documents (Federal 1040 & W-2s) to the secure drop box located next to the front door of the building. They will then complete your Sharonville return for you. 11641 Chester Rd. Sharonville, Ohio 45246 513-563-1169

COMMUNITY DEVELOPMENT

Work continues in the Community Development Department from either the office, field or working from home. Inspections are carried out practicing social distancing or with no interpersonal contact. Plans are submitted and reviewed electronically, mail or drop off. Application fees and permit fees are being collected over the phone by credit card. A pick-up and drop-off site for plans is set-up in the Police Lobby. Questions, requests for information, complaints, etc. continue to come in via phone and email.



For more efficient reporting of potential violations, email codeenforcement@cityofsharonville.com to ensure that the potential code enforcement, property maintenance, or zoning complaint is forwarded to the appropriate inspector.

SHARONVILLE CONVENTION CENTER EMPLOYEE RETIRES



March 31st marked the final day of work for the Convention Center's own, Debi Lanningham. After 21 years of dedicated full time service, Debi decided it was time for her to spend more time with her family. She first came to the new convention center back in 1995 and worked as a contractor with Scott Environmental Services. After 4 years of doing exceptional housekeeping work for the Convention Center, Will Griener hired Debi as the 1st full time housekeeper for the Convention Center.

Debi always led by example and went above and beyond to deliver exemplary customer service. She has been nominated multiple times for our hospitality industry's, "Rose Awards" for her exceptional customer service skills. Her role as our housekeeper oftentimes put her in direct contact with customers;

many times the first person our guests' met. Her warm, positive and friendly manner frequently made a significant impact on our guests' experience. Her smile and many offers of assistance is well documented by both our customers and our own employees. She received so many positive letters and guest comments describing the exceptional level of service she delivers.

Debi and her husband Jim (of 47 years!) are parents of their three children Tracy, Richard and Jessica and grandparents of four. Debi is also a breast cancer survivor who was diagnosed in 1994 and has since been cancer free. She lives in Norwood, Ohio where she loves to spend her free time with her family and still roots hard for the Cincinnati Bengals. We are all going to really miss Debi's smile, positive attitude and friendship!

CITY CONSTRUCTION UPDATES

NEW POLICE STATION CONSTRUCTION

COVID-19 has slowed progress on projects and programs across the country. Unfortunately, one of those projects impacted is the construction of our new Police station. Fortunately, the project is still making some progress, although certain

materials have not been able to be delivered. Below are a couple of recent snapshots of the progress they're making. The Police Station is located near the intersection of Kemper Road & Route 42/Lebanon Road.



Front of Building



Area for Dispatch



Service Windows

FIRE STATION 87 RENOVATION



The remodel of Fire Station 87 at the corner of Cornell Road & Main Street continues. At this time, the COVID-19 pandemic has not impacted the timeline. Anticipated completion is late August/early September. Check out the progress!



Front of building with bays walled off



First floor looking west



Second floor looking west