

President Vicki Hoppe called the regular Sharonville Council meeting of April 28, 2020 to order at 7:00 p.m. Due to the Covid-19 pandemic, this meeting was held via Zoom Video Conferencing and was streaming live on YouTube. A moment of silence was held followed by the Pledge of Allegiance led by Kurt Irey. President Hoppe remembered Susan Upton-Farley who recently passed away.

ROLL CALL

- ◆ In attendance for Roll Call were Council Members: Rob Tankersley, Mike Wilson, Charles Lippert, Shayok Dutta, Dave Koch, Sue Knight and Paul Schmidt. Also in attendance were Mayor Kevin Hardman, President Vicki Hoppe, Safety Service Director Jim Lukas, Law Director Mark Piepmeier, Auditor Ed Cunningham, Treasurer Kurt Irey, and Department Heads: Finance Director Scott McKeegan, Community Development Director John Creech, Parks/Recreation Director Michael Blomer, Public Works Director Joe Kempe, and Police Chief Steve Vanover.

MINUTES

- ◆ The Minutes from the regular council meeting of April 14, 2020 were approved as written and distributed.

REPORTS AND COMMUNICATIONS

◆ MAYOR – KEVIN HARDMAN

- On April 16th the Mayor to declared a State of Emergency for the City.
- Per the Governor's orders, department heads are looking into introducing employees back into the workforce in accordance with the orders and how the City can transition back into the old normal.
- Meeting attended with the Hamilton County Elected Officials and learned that other cities are struggling with the issue of the pool and camps and there is no direction from the State as of yet.
- Fantastic job done by the Police, Fire and Public Works Departments maintaining the City. All of the employees are doing a great job working from home and continuing to serve the community.
- Especially grateful to announce that the City is still financially strong, due in part for the good planning over the last few years.
- Encouraged by some of the great things the employees are doing to engage the community. Mentioned were the Parks and Rec Department for all of their social media ideas and outreach as well as Sharonville Serves for reaching out to those in need of help.
- Plans to continue with the work-from-home orders through May has been decided. Hoping no employee furloughs through May either. Looking at capital expenditures and consideration of holding back on capital projects are being discussed.
- The revenue hardest hit is the Transient Occupancy Tax which means the Convention Center and the expansion of the Convention Center will be affected by this.
- A meeting with folks who rate the ability for the City to borrow money should be a good meeting and could bring in some good rates when it comes time to borrow money.
- Things are going well and the City continues to be in a good state.

◆ SAFETY SERVICE DIRECTOR – JIM LUKAS

- Request for a Voice Vote that Mr. Creech would like the City to apply for. Mr. Creech provided more details to the meeting. Hamilton County is accepting applications with zero match and no contracts would have to be entered into and all work could be done by the City. This grant would be used towards the multi-use bike path downtown.
- Summer Street Program began this day and Mr. Kempe was present to provide those details to the meeting. Mr. Kempe advised that the streets being redone are: Spinner, Oak, Walnut

(from Maple to Main), lower Cornell (from Maple to Main), Burke, Ohio and all of those streets will also receive new water main, paid for by GCWW and also resurfacing of Woodward Lane (water main previously replaced).

- Mr. Tankersley asked if the curbs and sidewalks are a part of this project and Mr. Kempe's reply was that reconstruction of any driveway aprons or curbs will be done but no new sidewalks will be installed.
- Mr. Koch asked if the streets around St. Michael's will there be any sidewalk repair or replacement and Mr. Kempe's reply was yes.
- Explanation of Legislation:
 - 2020-15-E is a note rollover. Mr. McKeegan provided details to the meeting. Margaret Comey also joined the meeting to answer any questions, which there were none.
 - 2020-R-09-E is legislation needed as consent to allow ODOT to administer an improvement project replacing all end pieces of the guardrails within the City that are owned and maintained by the City of Sharonville but have no maintenance agreement in place. There are ten (10) locations in the City where these guardrail assemblies will be upgraded at no cost to the City.

◆ **PRESIDENT OF COUNCIL – VICKI HOPPE**

- Thanks given to Chief Mousa and Chief Vanover and Mike Carlson for a huge birthday parade for Lily Baur and another birthday parade for an elderly resident who lives in Waterford and cares for her family at home. Many tears and lots of gratitude.
- Thanks to Mr. Kempe for taking care of the issue of cars running the stop sign at Cornell and Maple. Residents are very grateful for the added signage and steps taken.
- The May 12th Council Meeting will be by Zoom.
- Veteran's Committee decided to cancel the Memorial Day Event, however the City is still accepting 5th grade essays where the winner will be awarded with \$25. Several veterans will read and determine the winners. More details are on the website. Winners will have a chance to read their essays to Council during a meeting.

◆ **CLERK OF COUNCIL – TERI BUCHEIT**

- No report.

◆ **AUDITOR – ED CUNNINGHAM**

- The Auditor's report for the month of March was submitted to Council.
- 17% of the budget has been spent with 25% of the year completed which is on track with the budget. There is an obvious lowered and tempered expense given the current pandemic.

◆ **TREASURER – KURT IREY**

- The Treasurer's report for the month of March was submitted to Council.
- The Tax report for the month of March was submitted to Council and is attached to the Minutes.
- Through March, the Income tax is up 3.4% year to date. Motel tax is down 2.96% year to date. A downturn in those numbers is expected once the data from April and May are in.

◆ **LAW DIRECTOR – MARK PIEPMEIER**

- The decision to cancel the Memorial Day Event was a struggle. At the request of resident veterans, the City will schedule veterans to stand at attention in 30 minute increments between 8am and noon on Memorial Day.

◆ **PARKS & RECREATION DIRECTOR – MICHAEL BLOMER**

- Commended staff for efforts in engaging the community and keeping the residents excited; appreciation given towards the Mayor, Council, and Administration for their support and making the City a fantastic place to work. Recreation staff appreciates it. Appreciation given to all departments for their support on all the projects.
- The Parks & Recreation Department Annual Report was provided and is attached to the minutes.
- SharonFest is looking ahead to creative ways to award scholarships worth \$1000 to two graduating seniors. Go to www.SharonFest.com.
- Mr. Tankersley inquired on the basketball hoops located in the upper grove. Those hoops are closed and the police are monitoring them.
- Mrs. Knight was happy to hear the wonderful news on the number of visitors that came through and hears many compliments on the facility. Congratulations to Mr. Blomer and his staff.
- Mr. Lippert congratulated Mr. Blomer on being the best dressed at the meeting. He also asked if the State prohibits pools from opening, what is owed to SwimSafe, the operating company? Mr. Blomer advised that the invoice will be next to nothing if the facility isn't open.

RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

- ◆ None.

COUNCIL COMMITTEES

◆ **COMMUNITY DEVELOPMENT – ROB TANKERSLEY**

- No report.

◆ **COMMUNITY SERVICES – CHARLES LIPPERT**

- The next Community Services Committee Meeting is scheduled for Wednesday, May 06, 2020 at 12:00 p.m. via Zoom Video Conferencing.

◆ **BUDGET & FINANCE – DAVE KOCH**

- The next Budget & Finance Committee Meeting is scheduled for Tuesday, May 05, 2020 via Zoom Video Conferencing.

◆ **HONORED CITIZENS – SUE KNIGHT**

- No report.

◆ **LAW & PUBLIC SAFETY – PAUL SCHMIDT**

- The next Law & Public Safety Committee meeting is scheduled for Tuesday, May 05, 2020 at 4:00 p.m. held via Zoom Video Conferencing.

RULE SUSPENSION MOTIONS

- ◆ The motion by Mr. Lippert for the suspension of the regular rules of Council to allow for a first and only reading on Ordinance 2020-15-E and Resolution 2020-R-09-E was seconded by Mrs. Knight. Voice Vote on passage. Motion approved unanimously.

UNFINISHED BUSINESS

- ◆ None.

NEW BUSINESS

- ◆ **ORDINANCE 2020 – 15 – E**, An Ordinance Providing for the Issuance and Sale of a Consolidated Issue of Various Purpose Notes of the City of Sharonville, Ohio, in the Maximum Aggregate Principal Amount of \$6,000,000, in Anticipation of the Issuance of Bonds; Authorizing a Purchase Agreement and a Registrar Agreement; Authorizing a Standby Note Purchase Agreement and Other Documents Required by the Treasurer of State in Connection with the Ohio Market Access Program, and Declaring an Emergency. Clerk of Council gave the first and only reading of the ordinance. The motion for passage by Mr. Koch was seconded by Mr. Tankersley. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

- ◆ **RESOLUTION 2020 – R – 09 – E**, Resolution Authorizing the Safety Service Director to Give ODOT Authority to Upgrade and Replace all Type A Anchor Assemblies on All Locally Owned NHS Routes Using ODOT Safety Funds and Declaring an Emergency. The Clerk of Council gave the first and only reading of the resolution. The motion for passage by Mr. Wilson was seconded by Mr. Tankersley. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

- ◆ **VOICE VOTE** – President Hoppe called for a Voice Vote requesting Council’s approval to apply for a Hamilton County Mini-grant for a multi-use downtown bike path. Voice Vote called. Motion approved unanimously.

RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

- ◆ None.

OTHER MATTERS TO BE HEARD BEFORE COUNCIL

- ◆ Kudos to Mrs. Knight for baking and delivering food to the seniors.
- ◆ Mrs. Knight said hello to her brother John, who is watching live this evening.
- ◆ Mr. Wilson announced he was wearing college gear in support of all the college-bound seniors.
- ◆ Mr. Wilson mentioned the funeral details.

ADJOURNMENT

- ◆ The motion by Mr. Lippert to adjourn the meeting was seconded by Mr. Tankersley. President of Council Vicki Hoppe adjourned the meeting at 8:08 p.m.

ATTEST

Teresa Bucheit, Clerk of Council Date

Vicki Hoppe, President of Council Date

AUDITOR & TREASURER'S REPORT
March 31, 2020
Tax Report

Income Tax										
MONTH-TO-DATE	<u>2016</u>		<u>2017</u>		<u>2018</u>		<u>2019</u>		<u>2020</u>	
MARCH										
BUSINESS PROFITS	\$ 345,163.15	54.26%	\$ 532,438.09	-38.18%	\$ 329,153.01	-35.85%	\$ 211,149.02	45.49%	\$ 307,197.73	
INDIVIDUAL	\$ 115,347.91	49.92%	\$ 172,931.69	-31.79%	\$ 117,954.28	14.55%	\$ 135,116.17	-30.61%	\$ 93,760.42	
WITHHOLDING	\$ 1,508,623.95	10.87%	\$ 1,672,660.23	0.03%	\$ 1,673,110.50	18.22%	\$ 1,978,034.74	0.29%	\$ 1,983,739.90	
INTEREST & PENALTY	\$ 6,871.60	44.13%	\$ 9,903.86	46.46%	\$ 14,505.50	15.19%	\$ 16,708.22	20.98%	\$ 20,213.09	
TOTAL	\$ 1,976,006.61	20.85%	\$ 2,387,933.87	-10.60%	\$ 2,134,723.29	9.66%	\$ 2,341,008.15	2.73%	\$ 2,404,911.14	
	\$ 6,446,836.54		\$ 6,566,778.19		\$ 6,340,662.63		\$ 7,171,857.61		\$ 7,389,816.20	
YEAR-TO-DATE										
	<u>2016</u>		<u>2017</u>		<u>2018</u>		<u>2019</u>		<u>2020</u>	
BUSINESS PROFITS	\$ 704,889.96	23.35%	\$ 869,481.21	-29.12%	\$ 616,249.80	26.91%	\$ 782,076.28	4.82%	\$ 819,778.90	
INDIVIDUAL	\$ 280,594.77	-0.38%	\$ 279,529.26	-24.14%	\$ 212,063.10	62.46%	\$ 344,511.96	-5.63%	\$ 325,122.47	
WITHHOLDING	\$ 5,443,503.83	-1.08%	\$ 5,384,585.46	1.52%	\$ 5,466,273.17	9.05%	\$ 5,960,785.95	3.78%	\$ 6,186,328.73	
INTEREST & PENALTY	\$ 17,847.98	85.92%	\$ 33,182.26	38.86%	\$ 46,076.56	83.35%	\$ 84,483.42	-30.65%	\$ 58,586.10	
TOTAL RECEIPTS	\$ 6,446,836.54	1.86%	\$ 6,566,778.19	-3.44%	\$ 6,340,662.63	13.11%	\$ 7,171,857.61	3.04%	\$ 7,389,816.20	

Note: The income tax amounts above are from the tax system and may differ during the year from other finance reports due to timing differences. The tax system recognizes revenue as documentation is available. While the receipts are posted to the finance system based on the month deposits posted on the bank statement. Efforts are made at year end for annual receipts to balance.

Lodging Tax		
	<u>2019</u>	<u>2020</u>
Lodging Tax YTD	207,725.75	202,832.52



RECREATION SNAPSHOT 2019

City of Sharonville Recreation Department Annual Report



Message from The Director

I am proud to present the City of Sharonville Parks & Recreation Department's 2019 Annual Report. This report includes many of the great things that our department was able to accomplish in the past year.

Our department's primary focus in 2019 was to be accommodating in everything we do. The way people feel when they walk in and walk out of our facility is very important to us. Our members and guests come to us for many different reasons; some come for physical fitness while others come for fellowship; some come for exciting events while others come to swim in the pool; some come for enrichment and learning while others come just for social interaction. Above all, our members come to us because recreation is important in their daily lives. This is the reason that our staff works very hard to ensure that everyone that walks in our doors has an excellent experience. Focusing on being accommodating to their recreation needs helps us to build trust, confidence, and deeper relationships with our community.

While providing excellent customer service is important, our facilities, amenities, and programs must be excellent as well. With this idea in mind, the Recreation Department worked very hard in 2019 to successfully complete many projects that have positively impacted the way we serve our community. Our staff has begun to take an in-depth look at our many indoor and outdoor spaces to evaluate usage and compare them with needs. The first successful result of this process was the renovation of our lobby, customer service desk, and fitness center. We are excited to continue to re-evaluate our facilities and make improvements to the way that our community can utilize them.

I believe that this report will give you a snapshot at the wave of exciting momentum that the Recreation Department has created and how eager our staff is to be serving our Community during this time.



Michael Blomer | Recreation Director | Office: 513.563.2895 | Mobile/Text: 513.543.2963



Department Overview

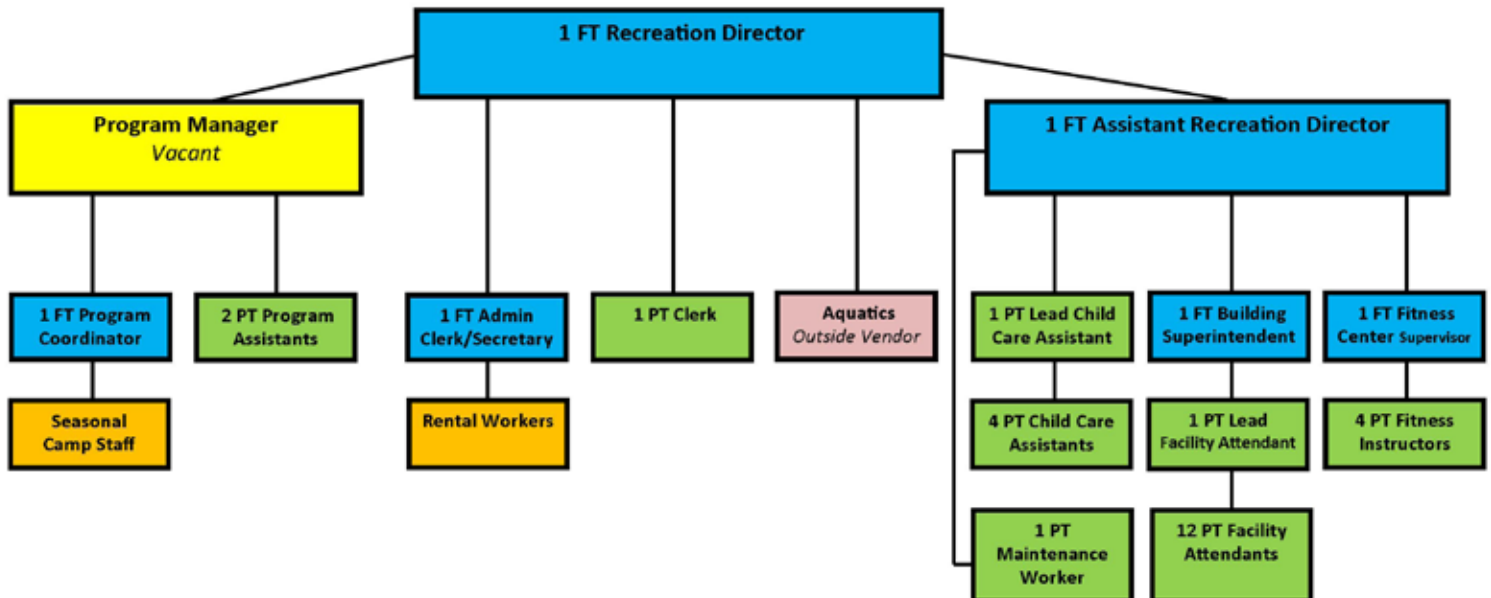
The Sharonville Parks & Recreation Department team currently consists of 6 full time employees, 25 part time employees, and 12-18 seasonal staff. Our responsibilities are broken down in to several broad categories including administration, programming, fitness, facility operations, and child care. The organizational chart below outlines the internal structure of our department.

Our Community Center doors are open for operation 7 days a week for a total of 86 hours.

- Monday thru Thursday - 15 hours (per day)
- Friday - 13 hours
- Saturday - 9 hours
- Sunday - 4 hours

Our facilities include a 50,000 square foot Community Center with 3 basketball courts, an indoor track, a fitness center, 5 multipurpose/programming spaces, a nursery, an aerobics room, locker rooms, and a fitness center. We have 4 large parks across the city with multiple outdoor sports fields, playgrounds, and shelters. We have an outdoor aquatic facility including some of the nicest pools in the city.

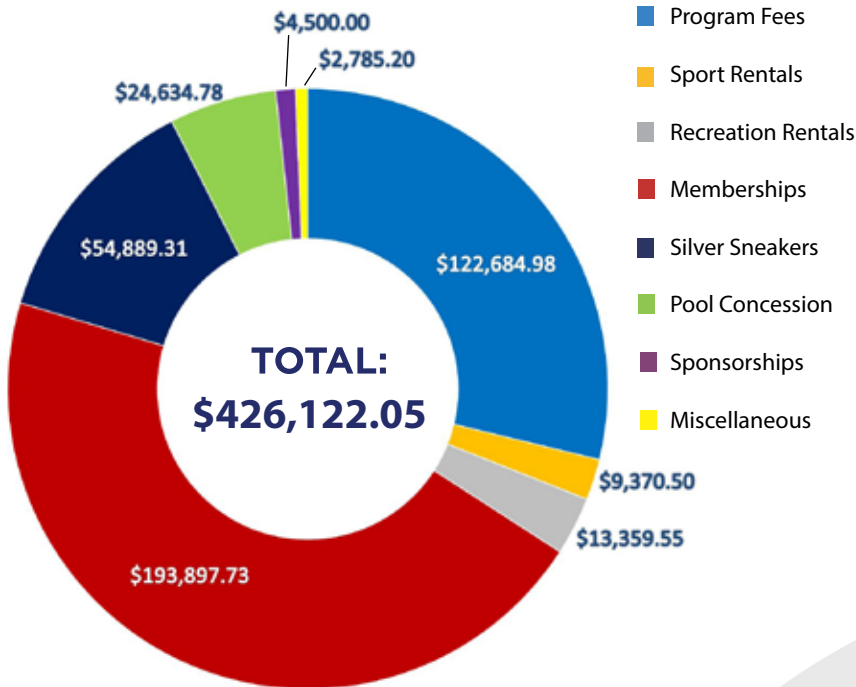
The Recreation Department staff works diligently to fill these facilities with top notch amenities, programs and events for residents and members of all ages and abilities. Additionally, we pay close attention to our spaces to ensure safety, security and cleanliness.



Budget Recap

The department continued its focus on savings and revenue in 2019. We worked hard to find cost effective solutions to programming and maintenance needs by comparing pricing resulting in over \$50,000.00 in savings over last year. Through well timed marketing promotions and discounts our revenue was able to exceed its goal by over \$3,600.00.

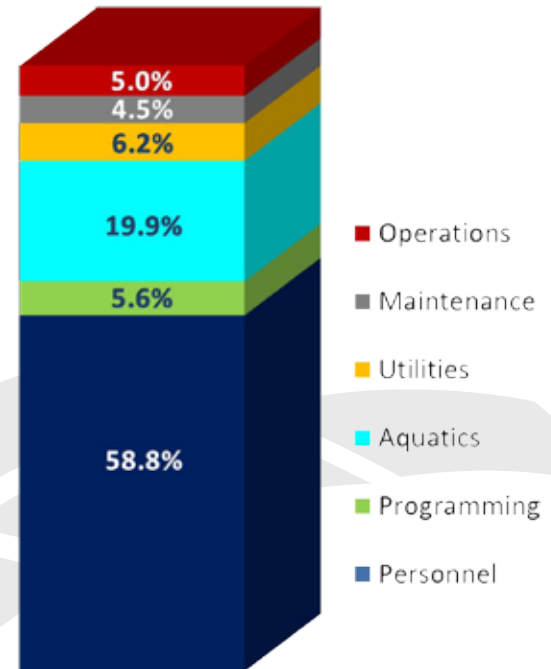
2019 Revenue



COST RECOVERY **24.7%**

2019 Expenses

TOTAL: \$1,720,747.09



Project Success



FRONT DESK & FITNESS CENTER

The Community Center underwent the largest renovation project since the expansion of the center in 1997. As the importance of lifelong fitness and wellness continues, it was important for our facility to match the needs of our community. The original desk and lobby were renovated and reconfigured to allow for an almost 25% of our fitness center's square footage. This additional space allows us to increase the amount of equipment we can provide, offer more area for stretching and functional fitness, and provide a safer experience with large walkways and better ADA accessibility. The result of the project was an instant success.



SWIMSAFE AQUATICS

Our 2019 pool season was the first summer of completely using SwimSafe to manage all of our aquatic facilities. The season was an incredible success all around. Swimmers enjoyed a fun and relaxed atmosphere with a detailed attention to safety and fun; the Sharonville Sharks completed one of their best swim team seasons in recent memory; aquatic events and classes were plentiful and well attended; and everyone enjoyed the small upgrades to operating hours, furniture, and the concessions menu.

Facilities & Memberships

Our facility offers members and guests of all ages an ability to participate in multiple ways. In 2019, we had 1,354 new memberships purchased to the Community Center facilities. New members is defined as a household that has never owned a membership prior. Of those new memberships sold, 113 (8.3%) of them were business members that joined through our corporate or chamber membership discounts. Renewed memberships last year were 2,278; 94 (4.1%) of which were corporate members.

From active to passive recreation and everything in between, we have thousands of visitors each year. Our active members are required to scan their membership upon entering each of our facilities. In 2019, we had

86,248 membership swipes at our facility entrances including 18,507 swipes at the pool alone. In addition to member daily visits, guests visit us daily for anything from participating in free classes to spectating or playing at practices & games in the gymnasium. Through hourly room counting, we estimate that an additional 69,692 guests visited the Community Center. All total our facility was visited an estimated 155,940 times; an average of 440 visits per day. We are proud to offer a fun, exciting and clean facility for our community to make part of their daily fitness, social, athletic, or enrichment routine.



Programs & Participation

Our department prides itself on our unique ability to offer programs for ages 0-99, and beyond. Programs are a great way for our residents, members and guests to get fit, make new friends, learn a new skill, or just have some fun. For many participants, our offerings are a way for them to continue a healthy lifestyle through fitness, exercise, or athletics. For others, it is a way to connect with friends, family and neighbors. Above all, we believe that our programs are a way for people to build memories that will last a lifetime. Here are some program accomplishments for 2019:

22,245

SILVER SNEAKERS

Daily participation in classes, fitness, swimming, and all things active at the Community Center was extremely high. We are excited to partner with Silver Sneakers & Optum Active.

70+ NINJAS completed the crazy obstacle courses with Sensei Aaron.

24 TEAMS played in the Winter Women's Volleyball leagues.

80 TEA DRINKERS accompanied by their dolls attended the Doll & Me Tea.

200+ TRUNK OR TREATERS

attended our first ever Trunk or Treat in the Community Center parking lot. We almost ran out of popcorn...twice.

480 DADDY'S, DAUGHTERS, MOMS, & SONS DANCED THE NIGHT AWAY

75

FREE HOT DOGS FOR DADS

Father's Day at the Sharonville Pool was celebrated with free hot dogs for all the Dads that attended.

4

PICKLEBALL TOURNAMENTS

Attended after hours at the Community Center by over 100 pickleballers.

Looking Ahead

Our department is committed to continue the excitement and momentum into this year with great projects, programs, and a deepening of relationships with our community. The services that we provide are essential to the health, happiness, and physical & mental well-being of the public. We look forward to continuing to meet the many different needs of each person that walks through the Community Center's doors.

We are thrilled to be planning some fantastic projects that will continue to add to the positive experience of our members and guests. The Community Center interior upgrades have continued with a new paint scheme and flooring; additional upgrades will include modern and multifunctional furniture throughout the building. We are anticipating the replacement of the 22+ year old indoor walking/running track with a more durable and functional product that will make one of our most used amenities even better.

Gower Park will be receiving a brand new installment of playground equipment to complement Gower Tower that was installed in 2018. A portion of the equipment is the result of grant dollars awarded to the Recreation Department in 2017 by the Cincinnati Development Business Grant program. This equipment will be inclusive in nature and will offer outdoor recreational opportunities for folks of different abilities. The improvement of Gorman Park will continue with the addition of beautiful new playground structures for ages 0-12.



The City of Sharonville, State of Ohio & United States has faced many challenges so far in early 2020. Many people in our community have had their lives immediately impacted by the COVID-19 pandemic and many will continue to feel those impacts for many months to come. We believe that our department is in a unique



position to continue to engage our community digitally as well as find opportunities to safely provide recreational opportunities for folks to feel a sense of normalcy. Current plans for some of our biggest and most popular offerings including Aquatics, Camp Sharonville, and the 4th of July are being reviewed and researched regularly.

