

President Paul Culter called the regular Sharonville Council meeting of January 13, 2026 to order at 7:00 p.m. a moment of silence was held followed by the Pledge of Allegiance led by Mayor Hardman.

1. **ROLL CALL**

- a. In attendance for Roll Call were Council Members: Blaise Cittadino, Amy Sharpshair, Dave Koch, Glen Lovitt, Bob Cox, Sue Knight, and Paul Schmidt. Also in attendance were Mayor Kevin Hardman, President Paul Culter, Safety Service Director Jim Lukas, Law Director Charles Lippert, Auditor Ed Cunningham, Treasurer Kurt Irey, and Department Heads: Public Works Director Steve Busam, Economic Development Director David McCandless, Police Chief Jim Nesbit, and Fire Chief Dan Sunderman.

2. **MINUTES**

- a. the Minutes from the regular council meeting of December 16, 2025 were approved as written and distributed.

3. **REPORTS AND COMMUNICATIONS**

a. **MAYOR – KEVIN HARDMAN**

- i. Welcomed newly elected council member, Blaise Cittadino.
- ii. Proclamation: January 14, 2026, was proclaimed John Carlberg's Day, recognizing him for his longtime service on the Civil Service Commission.
- iii. ESGR "Above and Beyond Award": Presented award to Chief Nesbit, along with Officer Altman, for the department's support of the active and reserve military personnel, recognizing the hardship it causes having an employee deployed or at drill. The award is a sign of appreciation from the Department of Defense, Garden Reserve. Mayor Hardman was pleased to receive such an award and that council and the city are able to give those folks the time needed to complete their military service.
- iv. Mayor's Court revenue collected for the month of December was received and the report is attached to the minutes.
- v. Renovation of the new tax department (old police department) is behind, but things are starting to take shape with flooring and furniture arriving.

b. **SAFETY SERVICE DIRECTOR – JIM LUKAS**

- i. Introduced Matt Davis, Co-founder & President, DSD Advisor, who will advocate on behalf of the city. Mr. Davis provided a brief background and welcomed council to reach out anytime.
- ii. Explanation of Legislation:
 1. Public Works Director was present to discuss the following pieces of legislation and was available for questions:
 - a. Ordinance 2026-01-E authorizes the purchase of rock salt for the upcoming winter season through cooperative bidding.
 - b. Ordinance 2026-02-E authorizes the purchase of capital equipment such as a Ford F600 and to dispose of an F550.
 - c. Ordinance 2026-05-E allows the Safety-Service Director to enter into a Joint Agreement with Sycamore Township and/or Hamilton County for the E. Kemper Road repaving project.
 2. Ordinance 2026-03-E: due to the volume and scheduling demands of event activity, current security staffing is insufficient which made it necessary to request the hiring of two part-time positions for security at the Convention Center now rather than later in the year as projected.
 3. Economic Development Director David McCandless was present to discuss the following piece of legislation:
 - a. Resolution 2026-R-01-E supports the application of project grant funding to go towards the downtown loop project.

c. PRESIDENT OF COUNCIL – PAUL CULTER

i. No report.

d. CLERK OF COUNCIL – TERI BUCHEIT

i. No report.

e. LAW DIRECTOR – CHARLES LIPPERT

i. Annual report given as required by Ohio Revised Code 733.62, a copy of which is attached to the Minutes.

4. RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

a. Tim Schmidt, 12215 Pickwick Place, wished everyone a happy new year.

5. COUNCIL COMMITTEES

a. BUDGET & FINANCE – DAVE KOCH

i. No report.

ii. Thanked Mr. Carlberg for his volunteerism and work on the Civil Service Commission.

b. PROJECT OVERSIGHT – DAVE KOCH

i. No report.

c. COMMUNITY DEVELOPMENT – AMY SHARPSHAIR

i. The next Board of Zoning & Appeals Meeting will be Wednesday, January 14, 2026 beginning at 7:00 p.m. in Council Chambers. There will be no Planning Commission meeting.

d. COMMUNITY SERVICES – GLEN LOVITT

i. The Community Services Committee met and a copy of the committee report is attached to the Minutes.

e. HONORED CITIZENS – SUE KNIGHT

i. The Honored Citizens Committee would like to honor the Sharonville Community Fund. This Christmas they helped 51 families and Tracy Lovitt, President, is present at the meeting to tell you more good things.

1. Tracy Lovitt, President of the Sharonville Community Fund, spoke at the meeting promoting the new location on Lebanon Road, near Kemper, which they share with Princeton's Closet. Encouraged anyone in need of food, baby items, and lots of other donated items, to stop in. Volunteers welcome anytime, including teenagers. No need to sign up, just show up.

f. LAW & PUBLIC SAFETY – PAUL SCHMIDT

i. The next Law & Public Safety Committee meeting is scheduled for Tuesday, January 20, 2026 at 5:00 p.m. in the Administration Conference Room.

6. RULE SUSPENSION MOTIONS

a. The suspension of the regular rules of Council to allow for a first and only reading with immediate effectivity on Ordinance 2026-01-E, 2026-02-E, 2026-03-E, 2026-05-E and Resolution 2026-R-01-E, was motioned by Mrs. Sharpshair and seconded by Mr. Koch. Voice Vote on passage. Motion approved unanimously.

7. UNFINISHED BUSINESS

- a. ORDINANCE 2025-62, **Error! Reference source not found.**. Clerk of Council gave the 2nd Reading of the ordinance by title only.

8. NEW BUSINESS

- a. ORDINANCE 2026-01-E, Authorizing the Safety-Service Director to Enter into a Contract to Purchase Highway Rock Salt for the 2026-2027 Winter Season to Replenish the City's Salt Inventory and Declaring an Emergency. Clerk of Council gave the 1st and Only Reading of the ordinance by title only. the motion for passage by Mr. Lovitt was seconded by Mr. Cox. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- b. ORDINANCE 2026-02-E, Authorizing the Safety-Service Director to Enter into a Contract to Purchase Public Works Equipment, Dispose of Public Works Equipment, and Declaring an Emergency. Clerk of Council gave the 1st and Only Reading of the ordinance by title only. The motion for passage by Mr. Koch was seconded by Mrs. Sharpshair. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- c. ORDINANCE 2026-03-E, Amending the 2026 Salary Ordinance and Declaring an Emergency. Clerk of Council gave the 1st and Only Reading of the ordinance by title only. The motion for passage by Mr. Schmidt was seconded by Mrs. Knight. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- d. ORDINANCE 2026-04-E, Enacting New Business Regulation Code Chapter 732 Regarding Hookah Lounges Within the City of Sharonville and Declaring an Emergency. Clerk of Council gave the 1st Reading of the ordinance by title only.
- e. ORDINANCE 2026-05-E, Authorizing the Safety-Service Director to Enter into an Agreement for the Repaving of Kemper Road, to Bid the Project, to Award a Contract to the Lowest and Best Bidder, and Declaring an Emergency. Clerk of Council gave the 1st and Only Reading of the ordinance by title only. the motion for passage by Mr. Cox was seconded by Mrs. Knight. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- f. RESOLUTION 2026-R-01-E, Supporting an Application to the Ohio Department of Development for Residential Economic Development District (REDD) Program Funding and Declaring an Emergency. the Clerk of Council gave the 1st and Only Reading of the resolution by title only. the motion for passage by Mrs. Sharpshair was seconded by Mr. Koch. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

9. RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

- a. None.

10. OTHER MATTERS TO BE HEARD BEFORE COUNCIL

- a. Councilmember Knight thanked Mr. McCandless for speaking at the Senior Citizen's Meeting discussing the redevelopment of the downtown loop and bringing the boards with him. It was much appreciated.
- b. Councilmember Knight wished her mom a Happy 96th Birthday! She is the original owner of the Root Beert Stand, which opens in early March.
- c. Councilmember Koch wished his mom a Happy 90th Birthday!

11. ADJOURNMENT

- a. The motion by Mrs. Knight to adjourn the meeting was seconded by Mr. Schmidt. President of Council Paul Culter adjourned the meeting at 7:39 p.m.

ATTEST

Teresa Bucheit, Clerk of Council Date

Paul Culter, President of Council Date

Monthly Mayor's Court Report

Sharonville Mayor's Court
Cash Flow for December 2025

Page : 1
Report Date : 01/02/2026
Report Time : 10:18:01

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$431.00	\$6,173.00	\$5,030.00
Computer Fund A	\$324.00	\$4,008.00	\$3,852.00
Computer Fund B	\$756.00	\$9,352.00	\$8,988.00
Fines			
Fines	\$14,776.00	\$180,341.00	\$163,996.61
Drug Fines	\$0.00	\$535.00	\$521.00
DUI Education Fund	\$0.00	\$25.00	\$0.00
Overpayment / Adjustment	\$0.00	\$1.00	\$20.31
Fees			
Fees	\$846.47	\$11,722.97	\$11,202.47
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$975.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$17,133.47	\$212,157.97	\$194,585.39
State Revenue From:			
Court Costs			
Court Costs	\$3,500.50	\$41,231.50	\$41,184.94
Fines			
Fines	\$0.00	\$340.00	\$620.00
Fees			
Fees	\$0.00	\$120.00	\$180.00
Total to State:	\$3,500.50	\$41,691.50	\$41,984.94
Other Revenue From:			
Court Costs			
Court Costs	\$133.50	\$1,534.50	\$1,542.00
Area Fines			
Area Fines	\$0.00	\$50.00	\$25.00
Fees			
Collection Fee - Capital Recovery	\$0.00	\$2,027.65	\$5,111.74
Total to Other:	\$133.50	\$3,612.15	\$6,678.74
TOTAL REVENUE *	\$20,767.47	\$257,461.62	\$243,249.07
*Includes credit card receipts of	\$3,136.00	\$42,395.50	\$29,862.69

END OF REPORT

Director of Law Annual Report as required by Ohio Revised Code § 733.62

- Mayor's Court report
1,444 new cases within calendar year 2025 including 51 criminal misdemeanors and 1,262 traffic charges; the other cases mostly consisted of parking charges; 16 cases were transferred from Mayor's Court to Hamilton County Municipal Court or Butler County Area III Court
- Settled litigation
 - City of Sharonville v. Plymouth Orange Point, LLC, et al. (Hamilton County Common Pleas Case Number A 2501728)
Appropriation action
Settled for the balance of our deposit on July 24, 2025
 - City of Sharonville v. Liquor Control Commission, et al. (10th District Court of Appeals Case Number 24AP000255)
Liquor license appeal
Decision issued on September 11, 2025 – decided in favor of the City of Sharonville
 - City of Sharonville v. Steven M. Marshall, et al. (Hamilton County Common Pleas Case Number A 2403154)
Appropriation action
Settled for revised value on September 22, 2025
 - City of Sharonville v. Clermont Holdings, LLC, et al. (Hamilton County Common Pleas Case Number A 2502318)
Appropriation action
Granted default judgment for the balance of our deposit on September 29, 2025
- Pending litigation
 - Arbitration is pending in regard to the Sharonville Convention Center expansion with Megan Construction Company

Community Services Meeting Recreation Report | January 7, 2026

- Budget (estimated through December 2026)
 - Expenses
 - 2025 Expense Budget: \$2,443,227.00 (Rec + Pool)
 - 2025 Expenses YTD: \$2,264,263.44
 - Used 94.37% of budget
 - Revenue
 - 2025 Revenue Goal: \$459,000.00
 - 2025 Revenue YTD: \$548,801.93 ***highest ever*** (surpassing 2024 - \$502k)
 - 119.56% to budget
- Department
 - Staffing
 - Successfully hired Criselle Culhi for FT Recreation Supervisor – began 1/5
 - Accepting applications for PT Facility Attendant, soon for FT Rec Supervisor
 - Title changes for 2026:
 - Childcare Assistant → Childcare Attendant
 - Fitness Instructor → Fitness Trainer
 - Fitness Center Supervisor → Recreation Supervisor
 - Building Superintendent → Recreation Supervisor
 - Frank Tokarski resigned/retired effective 1/3/26
 - Joan Wegener retires at the end of the month
 - Increasing guest fees to \$10.00 from \$5.00, effective 4/1/26
 - Advertising will begin in March digitally, and appear in new HTG March 15
 - Will retain bundle pricing when purchased in advance:
 - 5 guest passes for \$40.00 (20% savings)
 - 10 guest passes for \$70.00 (30% savings)
- Fitness Center
 - Third highest participation ever! 48,043 participants!
 - Highest – 2002 with 50,222 participants / Second highest – 2006 with 48,614
- Sports
 - SYO basketball in full swing
 - St Mike's basketball starting this evening after losing gym time at Queen City
- Programming
 - Winter programming now, preparing for upcoming Spring/Summer programming
 - Conclusion of karate March 31, citing lack of participation (will increase open gym time)
- Capital
 - Will begin process of construction documents for Upper Grove, leading us into bidding. Hoping to begin project in Spring when ground thaws.
 - Beginning aquatic projects immediately:
 - Filter replacement & strainer baskets for comp pool

- Paint plunge pool
- Handicap chair replacements

PUBLIC WORKS DEPARTMENT COMMITTEE REPORT

January 7, 2026

Committee: Glen Lovitt, Sue Knight, Blaise Cittadino

2026 Street Program – Working on compiling list of streets from PCI ranking.

2025 Street Program – Indian Creek, Indian Walk, Indian Bluff, Bennington, Indian Springs (Bennington to City Limits) + Canal - \$1.425 Mil Approved – Paving has been completed. Pavement markings will be performed in 2026

2026 Curb and Sidewalk - \$150,000 approved for 2026 **Working on Bid docs**

2025 Curb and Sidewalk - \$150,000 approved for 2025 – Well underway – delayed with snow/cold

Road Projects:

- **Cornell Road sidewalk** – Scheduled to advertise Jan 13 bid opening to follow. Duke has Gas Line repair we have been made aware of which might delay the project.
- **Cornell Culvert** – Permits attained, mitigation underway
 - Under Contract with Major’s Enterprises as of Late Dec. Awaiting Pre-con meeting.
- **Sharondale Culvert** – Construction to start Jan 2026, expected to be materially complete in a couple weeks. Final restoration in spring.
- **Mosteller Road Improvements** – Project has been awarded to John R. Jurgensen.
- **Kemper Road Path Re-Pave** - Paving has been completed. Curb ramp and signal upgrades to come in 2026.
- **Kemper Re-Pave** – Choice One to prepare SORTA grant application for repaving Kemper Reading to Reed Hartman.- Project not awarded funding. Choice One submitted OPWC application.

North City Hall – Painting, Roof work in progress, floor leveling, drywall finishing

PW Building

- Purchase agreement is signed. Closing currently set for Jan 31. We have asked for access to the building to begin retro-fit plans. Awaiting a proposal from MSP for construction plans.

2026 F600 – Have informed the builder we intend to order. Were informed that it will be late 4th qtr 2026 or early 2027 until we have a truck completed.